

**TUESDAY, NOVEMBER 1, 2022**  
**OFFICE OF THE BOARD OF COMMISSIONERS**  
**PICKAWAY COUNTY, OHIO**

The Pickaway County Board of Commissioners met in Regular Session in their office located at 139 West Franklin Street, Circleville, Ohio, on Tuesday, November 1, 2022, with the following members present: Mr. Jay H. Wippel, Mr. Gary K. Scherer and Mr. Harold R. Henson. April Dengler, County Administrator, and Marc Rogols, Deputy County Administrator was also in attendance.

**In the Matter of**  
**Minutes Approved:**

Commissioner Harold Henson offered the motion, seconded by Commissioner Jay Wippel, to approve the minutes from October 18, 2022, with corrections.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of**  
**Bills Approved for Payment:**

Commissioner Harold Henson offered the motion, seconded by Commissioner Jay Wippel, to adopt the following Resolution:

BE IT RESOLVED, that the bills have been found to be properly filed and their respective vouchers shall be cross-referenced to the approving pages dated November 2, 2022, in the Commissioners' Voucher Journal, the date in which checks will be cut; then,

BE IT FURTHER RESOLVED, that the Board of Pickaway County Commissioners orders the Auditor of Pickaway County, Ohio, to draw her warrant on this entry in the amount of \$185,751.22 on the County Treasurer to satisfy the same.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of**  
**Then and Now Certification Approved for Payment:**

Commissioner Harold Henson offered the motion, seconded by Commissioner Jay Wippel, to adopt the following Resolution:

BE IT RESOLVED, that the County Auditor certifies that both at the time that the following contracts or orders were made and at the time that a certification (Section 5705.41) was completed, sufficient funds were available or in the process of collection, to the credit of a proper fund, properly appointed and free from any previous encumbrance. The Then and Now Certification has been found to be properly filed and their respective vouchers shall be cross-referenced to the approving pages dated November 2, 2022, in the Commissioners' Voucher Journal, the date in which checks will be cut; then,

BE IT FURTHER RESOLVED, that the Board of Pickaway County Commissioners, as Taxing Authority are authorizing the Auditor of Pickaway County, Ohio, to draw her warrant on this entry in the amount of \$111,271.31 on the County Treasurer to satisfy the same.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**TUESDAY, NOVEMBER 1, 2022  
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PICKAWAY COUNTY, OHIO**

**In the Matter of  
Amended Certificate Approved:**

Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to adopt the following Resolution:

**Resolution No.: PC-110122-81**

**WHEREAS**, the Pickaway County Budget Commission approved an AMENDED CERTIFICATE in the amount of \$35,000.00 to amend Special Docket Subsidy Grant Juvenile Court, fund #941,

**THEREFORE BE IT RESOLVED**, that the Pickaway County Board of Commissioners hereby appropriated the following sum for expenditure for period ending December 31, 2022:

**SPECIAL DOCKET SUBSIDY GRANT JUVENILE COURT FUND #941  
\$35,000.00**

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of  
Amended Certificate Approved:**

Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to adopt the following Resolution:

**Resolution No.: PC-110122-82**

**WHEREAS**, the Pickaway County Budget Commission approved an AMENDED CERTIFICATE in the amount of \$58,537.27 to amend Township/ Municipal Contracts, fund #936,

**THEREFORE BE IT RESOLVED**, that the Pickaway County Board of Commissioners hereby appropriated the following sum for expenditure for period ending December 31, 2022:

**TOWNSHIP/ MUNICIPAL CONTRACTS FUND #936  
\$58,537.274**

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of  
Appropriations Approved:**

Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to approve the following requests for APPROPRIATIONS:

**\$1,806.72 – 296.1256.5203 – Insurance Misdemeanor Day Reporting – ISP/ Day Reporting**

**\$58,537.27 – 936.3004.5506 – Township/ Municipal Contract Projects – Engineer**

**\$25,302.88 – 101.1105.5703 – Contingencies – Recorder’s Office**

**\$3,000.00 – 101.1105.5703 – Contingencies – Commissioners**

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**\$7,000.00 – 905.1244.5401 – Special Projects Assessment Contract – Juvenile Court**

**\$35,000.00 – 941.1262.5440 – Special Docket Subsidy Grant Contract – Juvenile Court**

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of  
Transfer and Reappropriations Approved:**

Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to approve the following requests for TRANSFER AND REAPPROPRIATION:

**\$19,992.88 – 101.1105.5703 – Contingencies – Recorder  
TO  
101.1145.5203 – Insurance – Recorder**

**\$5,310.00 – 101.1105.5703 – Contingencies – Recorder  
TO  
101.1145.5102 – Employees Salaries – Recorder**

**\$3,000.00 – 101.1105.5703 – Contingencies – Commissioners  
TO  
101.1102.5527 – Maintenance Vehicle Expenses – Commissioners**

**\$700.00 – 505.6918.5401 – Derby Contract Services – Engineer  
TO  
505.6918.5402 – Derby Sewer Contract Repairs - Engineer**

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of  
New Line Item Approved:**

Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to approve the following requests for FUND TRANSFER:

**101.0000.4996 – Solar Farm Payment - Auditor**

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of  
Report Provided by Tim McGinnis:**

The following is a summary of the report provided by Tim McGinnis, Planning and Development:

- **Planning Commission: November 8<sup>th</sup> Agenda**
  - Saltcreek Township variance request on the required amount of road frontage for a lot split.
- **Outstanding Plats:**

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- Sketch plan for the extension of the Columbus City Sewer south from Ashville Pike, down to the Healy property, which is controlled by VanTrust on State Route 762. Yet to receive a formal submittal.
- Pumpkin Run II, Section II – Pickaway Township, Zane Trail Road, adding three 2 acre lots. Requires township variance on remaining road frontage (238 feet available, need 300 feet) and the soils need reevaluated per the Health Department’s requirements.
- Gabriel Estate Section II – Final Plat, only leaves approximately 60 feet of road frontage for the remaining acreage. Will require Pickaway Township variance.
- **Lot Splits:** Approved 2 lot splits in the last week, 7 open applications currently.
- Double Creek Subdivision petition to change the road name. Request is to change the road name from Cozy Place to Cardinal Place.
- **CDBG:**
  - Critical Infrastructure grant for Williamsport is ready bid opening next Tuesday the 8th.
  - Amendment for the New Holland Critical Infrastructure grant, the work is complete but there are some funds left over.
- Community Reinvestment Agreement with VTRE Development for execution. Agreement was accepted and approved on June 21, 2022.

**In the Matter of**  
**Report Provided by Robert Adkins:**

The following is a summary of the report provided by Robert Adkins, IT Director.

- At the Sheriff’s Office.... The Snapshots finally deleted and Ser-Filestore rebooted – Mr. Adkins expects to rebuild all the servers over time.
- With the VM hosts and Backup Server connected to the new network we now have VEEAM backups running on all servers except the Ser-Sql. Net3 contract has ended. Engaging with Wasabi for offsite storage.
- Created new Filestore Server and migrating users to the new server.
- Teams Meeting with Mark, Eric and Lt Rhoads to discuss steps in preparation of server migration.
- Migrated utility servers to new network Then migrated Ser-Filestore.
- Conference call with Intermedia – Pushing phone system replacement
- Install of Outdoor AP on the Annex Building
- Installed desktop and printer in PDI Breakroom
- Juvenile Court Probate Docket Website progressing, need to verify security measures and establish a URL preferably a .gov. Meeting with Pioneer later today.
- Working on Cyber Security Grant to cover added expenses for supporting the new Network architecture
- Successfully Migrated the 5 ID Networks servers yesterday.
- Still have preparation work for BOE to be ready for full migration the end of November.

**In the Matter of**  
**Report Provided by Gary Cameron:**

The following is a summary of the report provided by Gary Cameron, EMA Director.

- This week the quarterly 911 meeting with Frontier, MSA warning group meeting and Pickaway Fellows Leadership meeting.
- Next Week meeting National Weather Service Meeting and pick up Command Trailer
- General Information
  - Frontier proposal switching to fiber received – signed copies submitted
  - Working with PCSO on fire run cards – continuing.
  - Working with law enforcement to create a standardized radio system
  - Continued reports of cyber-crime/hacking forwarded to IT
- EMA Projects
  - Developing a law enforcement mutual aid pact for consideration county-wide. Proposed language submitted to LE.
  - Developing a model for School Safety Plans – waiting for LE review
  - Review of the County Emergency Operations Plan complete. To be sent out for concurrences.

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- Continued effort to train first responders in ICS and NIMS. October class complete. Advanced training is scheduled for December.
- EMA inventory audit – slow progress. Reorganization of EOC garage underway.
- Submitted Homeland Security grant application to purchase PPE for law enforcement.
- Issues requiring Commissioners Support/Notification: None

**In the Matter of**  
**Report Provided by Marc Rogols:**

The following is a summary of the report provided by Marc Rogols, Deputy County Administrator:

- There was one BWC claim, and one unemployment claim filed this week. A 2017 claim for a PCSO employee was reactivated, potential handicap reimbursement.
- Mr. Rogols reported that there are no auctions pending on Govdeals.
- Health Insurance update. Franklin County Joint Benefits Committee meeting the week of Pumpkin Show and advised of an 8% for 2023. A virtual meeting with the Auditor's Office, MetLife and Wilson Partners regarding life and disability insurance. Open enrollment to start approximately November 7<sup>th</sup> (non-mandatory). CEBCO open enrollment for Health Care Coverage ends Friday, November 4<sup>th</sup>. HAS update.
- Mr. Rogols reported that nine new hire packets were sent out this week for the Clerk of Courts, PCSO, Board of Elections, Engineer and JFS. Seventy-four new hire packets year -to-date for all departments.
- No applications were received for the full-time or part-time Custodial position. Mr. Rogols has Maintenance continuing the capital improvements. Maintenance has repaired the Annex doors, Annex windows, vehicle maintenance, repair of Service Center's heating exchangers pending next week. Ten skids of winter salt are being delivered this week and repairs to PDI and Park Districts restrooms. Clean out of maintenance garage.
- Mr. Rogols presented an update on the courthouse fire alarm. CAD drawings completed and final walk-thru scheduled for Wednesday, October 12<sup>th</sup>.
- Chris Mullins, Engineer agreed on a month-to-month continuation with the City of Circleville for the Circleville Sewer Billing for the remainder of the year. Mr. Mullins is working directly with Circleville on Software and data transfer.

**In the Matter of**  
**Community Development Block Grant**  
**2020 Critical Infrastructure**  
**Amended Scope of Work and Budget:**

Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to approve and authorize Commissioner Jay Wippel to execute the Community Development Block Grant 2020 Critical Infrastructure Amended Scope of Work and Budget. The PY2020 CI funds will be utilized for a project in the Village of New Holland. The project will include 2,700 LF of curb, 12 catch basins, 1,500 LF of drainage tile, and 1,500 LF of street paving.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of**  
**Executive Session:**

At 9:38 a.m., Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to enter into Executive Session pursuant to ORC §121.22 (G) (1) to consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation, etc., of a public employee with April Dengler, County Administrator, Marc Rogols, County Deputy Administrator, Angela Karr, Clerk and Robert Adkins, IT Technology Director in attendance.

Roll call vote on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

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At 9:44 a.m., the Commissioners exited Executive Session and Commissioner Harold Henson offered the motion, seconded by Commissioner Gary Scherer, to resume Regular Session.

Roll call vote on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

No Action taken.

**In the Matter of**  
**Road Name Change in**  
**Double Creeks Subdivision:**

Ace Else, Elsea Incorporated submitted a Petition for Road Name Change of Cozy Place, Double Creeks Subdivision. Mr. Elsea is requesting that the name be changed to Cardinal Place. Upon discussion Commissioner Harold Henson offered the motion, seconded by Commissioner Gary Scherer, to approve the petition to change Cozy Place, Double Creeks Subdivision to Cardinal Place.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of**  
**Allocation of Third Quarter 2022 Casino Revenue:**

Commissioner Harold Henson offered the motion, seconded by Commissioner Gary Scherer, to allocate the 2022 third quarter Casino Revenue in the following manner:

**\$8,618.00 to 401.0000.4575 – Capital Fund**  
**\$206,825.35 to 101.0000.4575 – General Fund**

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of**  
**2023 Bed Rental Agreement Signed with**  
**Multi-County Juvenile Detention Center:**

Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to approve and sign the Multi-County Juvenile Detention Center Bed Rental Agreement for the period of January 1, 2023, to December 31, 2023, for the detention of juvenile offenders at the rate of \$105 per diem based on availability of space.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**TUESDAY, NOVEMBER 1, 2022**  
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**In the Matter of**  
**Ohio Children's Trust Fund**  
**Child Abuse & Child Neglect**  
**Central Ohio Regional Prevention Council:**

The Commissioners discussed the Ohio Children's Trust Fund (OCTF) and reviewed an application from a potential applicant. Per the ORC §3109.172 (A) lists the types of individuals that are considered prevention specialists and council members appointed by boards of county commissioners are to serve two-year terms and may be appointed for two consecutive terms only.

**Aimee M. Roberts, Pickaway County Board of Developmental Disabilities**, has expressed her interest in being re-appointed to serve on the council. After discussing the matter, Harold Henson offered the motion, seconded by Commissioner Gary Scherer, to re-appoint Ms. Roberts on the **Ohio Children's Trust Fund, Child Abuse and Neglect Regional Prevention Council**. Second and Final term shall run November 10, 2022, to November 9, 2024.

Voting on the motion was as follows: Commissioner Henson, yes; Commissioner Stewart, yes; Commissioner Wippel, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of**  
**Pickaway County Juvenile CASA Program**  
**VOCA and SVAA Grant Award and Acceptance Form:**

Commissioner Harold Henson offered the motion, seconded by Commissioner Gary Scherer, to approve and authorize Commissioner Jay Wippel to sign the VOCA and SVAA Grant Award and Acceptance Form for Pickaway County Juvenile Court CASA Program. The VOCA award is in the amount of \$46,696.00 for the period of October 1, 2022 to September 30, 2023.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of**  
**Pickaway County Juvenile CASA Program**  
**Certification of Compliance Special Condition #16:**

Commissioner Harold Henson offered the motion, seconded by Commissioner Gary Scherer, to approve and authorize Commissioner Jay Wippel to sign the Special Condition #16, Certification of Compliance with Regulations Office for Civil Rights, Office of Justice Programs for Subgrants issued by the Ohio Attorney General's Office for Pickaway County Juvenile Court CASA Program. The VOCA award is in the amount of \$46,696.00 for the period of October 1, 2022, to September 30, 2023.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of**  
**Pickaway County Juvenile CASA Program**  
**US Department of Justice Special Condition #10**  
**Certification Regarding Debarment, Suspension, Ineligibility**  
**And Voluntary Exclusion Lower Tier Covered Transactions:**

Commissioner Harold Henson offered the motion, seconded by Commissioner Gary Scherer, to approve and authorize Commissioner Jay Wippel to sign the US Department of Justice Special Condition #10 Certification Regarding Debarment, Suspension, Ineligibility And Voluntary Exclusion Lower Tier

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Covered Transactions for Pickaway County Juvenile Court CASA Program. The VOCA award is in the amount of \$46,696.00 for the period of October 1, 2022 to September 30, 2023.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of**  
**Out of County Travel Approved**  
**For Job & Family Services Employees:**

The Commissioners reviewed and signed the Out-of-County Travel Authorization for numerous Job & Family Services employees to attend various meetings, training sessions, and to conduct home visitations throughout the month of November 2022, at the total probable cost \$2,423.10. Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to approve the JFS Out-of-County Travel Authorization.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of**  
**Engineer's Request for 2023**  
**State of Ohio Public Works Commission:**

Chris Mullins, Engineer, requested approval on and Ohio Public Works Application. Following a brief discussion regarding the request, Commissioner Harold Henson offered the motion, seconded by Commissioner Gary Scherer, to adopt the following Resolution:

**Resolution No.: PC-110122-83**

**BE IT RESOLVED**, that the Pickaway County Board of Commissioners hereby supports the 2023 Pickaway County Resurfacing Project for Tarlton Road from US 23 to Kingston Pike and Morris Leist Road to SR 159, total project cost \$1,078,361, with the Ohio Public Works Commission grant application request being \$500,000 and hereby authorize Chris Mullins, Pickaway County Engineer, to submit the application and to enter into any Agreements as may be necessary for the State Capital Improvement Program (SCIP) and/or Local Transportation Improvement Program (LTIP) Funding being submitted to the Ohio Public Works Commission.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of**  
**Pickaway County Sheriff's Office**  
**Accurate Mechanical Quote from**  
**Controls Scope of Work:**

Sheriff Hafey requested repairs to the HVAC Controls at the Sheriff's Office. The temperatures fluctuate from very hot to very cold with no changes in the system settings. Accurate Mechanical provided a Scope of Work in the amount of \$118,750.00 to make needed repairs. Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to approve the quote from Accurate Mechanical in the amount of \$118,750.00 for the DDC Building Automation System.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.



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Attest: Angela Karr, Clerk

**In the Matter of**  
**Report Provided by April Dengler:**

The following is a summary of the report provided by April Dengler, County Administrator:

- Ms. Dengler attended the pre-bid meeting for the Brownfield property last Thursday at 600 Clinton Street. There was a total of fifteen contractors that attended. The bid opening is set for Tuesday, November 8<sup>th</sup> at 11:30 a.m. at the Commissioners' Office.
- Ms. Dengler provided Phase II estimated cost from MS Consultants. General Contractor needs to be engaged in the project soon.
- The Power Sitting Board forwarded a calendar of upcoming hearings for solar projects in Pickaway County. The hearing for Scioto Farms Solar is November 7<sup>th</sup>-10<sup>th</sup> and Circleville Solar is February 6<sup>th</sup>. The Chipmunk Solar Project is pending, and no hearing has been set yet.
- Ms. Dengler discussed the Inspiration Station request for funding.
- Ms. Dengler reported that construction began October 17, 2022, for the Atlanta Farms Solar Project and Pickaway County should receive the first payment due in December.

**In the Matter of**  
**Report Provided by Sheriff Hafey:**

The following is a summary of the report provided by Sheriff Hafey:

- Sheriff Hafey reported that he has had promotions within the office and two that will be retiring in December.
- Trick-or-Treat in all areas went well and had great weather.
- Sheriff Hafey and his office are working on the budget numbers to submit for next year.
- Repairs are needed for the HVAC Controller at the Sheriff's Office. The replacement of the controller is estimated at \$188,750.

**In the Matter of**  
**Weekly Dog Warden Report:**

The weekly report for the Wright Poling/Pickaway County Dog Shelter was filed for week ending October 29, 2022.

A total of \$410 was reported being collected as follows: \$45 in dog licenses; \$30 in dog license late penalty; \$50 in adoptions; \$125 redemptions and \$160 in private donations.

Five (5) stray dogs were processed in; two (2) dogs were adopted.

With there being no further business brought before the Board, Commissioner Henson offered the motion, seconded by Commissioner Wippel, to adjourn.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Jay H. Wippel, President

Harold R. Henson, Vice President

Gary K. Scherer, Commissioner  
BOARD OF COUNTY COMMISSIONERS  
PICKAWAY COUNTY, OHIO

Attest: Angela Karr, Clerk